



Hall Rental

Name: _____ Date: _____

Business/Organization: _____

Reason for Renting: _____

Mailing Address: _____

City: _____ State: _____ Zip code: _____

Telephone: _____ E-mail: _____

Date(s) of Hall Rental: _____ Hours: _____

Deposit amount: _____ Check # _____

LEASE AGREEMENT

This lease agreement is made by and between the City of Golden Valley, a municipal corporation, located in Golden Valley, North Dakota, hereinafter known as lessor, and

_____ of _____, hereinafter known as the lessee.

The lessor does hereby remise, lease and let unto the lessee herein those certain premises of the lessor known as the Community Center, including the kitchen facilities and or bar room, for the period of time stated as

follows: _____

for the following purpose: _____

DEPOST AND RENT: All rentals are for a 24 hour period. You may decorate the day before for a fee. No other gathering can be held the day before or after the rental date.

Bar Room: \$35 + \$15 Cleaning Fee _____

Community Center: \$100 + \$50 Cleaning Fee _____

Community Center Dance: \$200 + \$100 Cleaning Fee + Any Damages + \$100 Refundable Deposit _____

Insurance for Officer: \$25 _____

Extra day for use of Kitchen: \$50 _____

The lessee shall be required to deposit in advance, with the lessor, a payment of cash or check in the amount of \$50.00, the refund all or part of which is subject to the discretion of the City. See User's Guidelines on the back of this form. **Separate checks must be delivered to the City Auditor when the key is picked up.**

When the Community Center is to be used for a non-profit organization the City may, at its discretion, return the rental fee to the lessee.

DAMAGES AND LOSSES: The lessee shall be responsible for any and all damages to the Community Center and any of the personal property of the lessor located therein as a result of this lease. The City shall determine, upon the basis of an inspection report, whether or not any additional charges need to be assessed.

PHYSICAL ACTIVITY: Any time during which the Community Center may be used for events consisting of physical activity, the lessee shall be responsible for injuries of accidents to participants.

USER'S GUIDELINES: The lessee agrees to abide by the USER'S GUIDELINES of the Golden Valley Community Center.

INDEMNIFICATION AGREEMENT: Attached hereto is an indemnification agreement, signed by the lessee.

INDEMNIFICATION AGREEMENT

I understand that I, or the group/organization that I represent, will be responsible for any cost incurred as a result of any damage to the building or property. I understand that I, or the group/organization that I represent, is legally responsible for the consumption of alcohol by minors on the property.

I or the group/organization that I represent agree to defend, indemnify and hold harmless the City of Golden Valley from any claim, demand, suit, loss, cost or expense, or any damage which may be asserted, claimed or recovered against or from the City of Golden Valley by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost or expense is caused in whole or part by the negligence of the City of Golden Valley, or by third parties, or by the agents, employees or factor of any of them.

GOLDEN VALLEY COMMUNITY CENTER USER'S GUIDELINES

Any special event held at the Community Center involving alcohol will require a police officer. **The City of Golden Valley is responsible for notifying Mercer County Sheriff Dept. well in advance of the date the police officer is needed. The county will hire an officer and the leasing organization is responsible for the cost of \$250.00. This fee shall be paid to the officer at the start of the dance.**

Time policing is to start: _____ **Amount:** _____

The occupancy limits are as follows – these limits MUST NOT be exceeded,
Community Hall – 240
Bar Room – 40

No one under 21 years of age may be served liquor or have liquor in their possession on the Community Center premises.

No liquor consumption may be carried outdoors of the Community Center premises.

According to State Law, alcohol must not be served after 12:30 a.m., dances must stop at 12:30 a.m. and the hall must be vacated by all guests by 1:00 a.m.

It is the responsibility of the leasing organization **to clean and return all tables and chairs as they were before** the organization began its activity. All garbage needs to be put in the garbage containers.

It is the responsibility of the leasing organization **to pick up litter outside the building that is a result from your rental.**

I have read and accept responsibility for the above Lease Agreement, Indemnification Agreement, and the Community Center Users Guidelines.

Submitted by the lessee: _____

Dated this _____ day of _____, 20____